Town of Swanzey, New Hampshire
**Board of Selectmen**
Meeting – January 29, 2025
Whitcomb Hall
17 Main Street, Swanzey, NH

**CALL TO ORDER**
The meeting was called to order by Chair Sylvester Karasinski at 5:33 p.m. at Whitcomb Hall, Main Street, Swanzey, NH. Present were Selectmen Sylvester Karasinski, W. William Hutwelker III, and James Tempesta. Also present was Town Administrator Michael Branley.

**OTHERS PRESENT** Mike Gomarlo, Mike York, Mark Labell, Bob DeRocher

**MINUTES**
- The regular meeting Minutes of January 22, 2025 were considered. There was a **motion** by Tempesta to approve the regular meeting Minutes of January 22, 2025. The motion was seconded by Hutwelker and there was no further discussion. All were in favor. ***Motion passed.***

**CONSENT AGENDA**
**Motion** was made by Tempesta to approve the Consent Agenda. There was a second by Hutwelker. There was no further discussion. All were in favor. ***Motion passed.***
- Payroll Manifest
- Payables Manifest
- Tax Map Maintenance Contract
- Notice of Intent to Cut – Map 233 Lot 41
- Tax Credits/Exemptions
- Renewal of License to Sell Pistols & Revolvers #2025-01 – Robin Arms
- Personnel Action Report(s)

**NOMINATIONS**
Motion was made by Tempesta to appoint Cheri Domina to the Energy Commission for a term ending Town Meeting 2028. There was a second by Hutwelker. There was no further discussion. All were in favor. ***Motion passed.***

**PUBLIC INPUT**
Mike Gomarlo asked if the Town had received a donation from Susan Johnson to benefit Whitcomb Hall and Branley said he had not. He asked to receive a copy when the Town received it. He thanked Branley for his service to the Town.

**NEW BUSINESS**
**Request to Sell Girl Scout Cookies at Town Hall**
The Board reviewed the request to sell Girl Scout Cookies at Town Hall on February 22nd from 10 a.m. to 2 p.m. and approved it by consensus.

**Painting RFPs for Town Hall and Whitcomb Hall**
Branley said last year the Town issued an RFP for painting Whitcomb Hall later in the spring and did not receive any proposals so he suggested issuing an RFP sooner in the year to try to find a contractor. He noted that the

Town Hall also use a paint job. Karasinski asked about painting the front of the Grange Hall. The Board agreed for Branley to put together the RFP for painting.

**Contract for General Assessing with Marazoff Assessing**
Branley stated he received an updated one year contract for general assessing with Marazoff Assessing for $25,000 per year. Consensus by the Board to enter into a contract with Marazoff Assessing for general assessing for 2025.

**Deliberative Session Preparations**
The Board discussed preparing for deliberative session and having the School Auditorium booked if there is a significant turnout and the meeting needs to be moved to a larger location. DeRocher suggested moving to the auditorium regardless, but he was informed that the meeting had already been noticed.

**NON-PUBLIC SESSIONS**
**Non-public session(s) per RSA 91-A:3, II(b) Hiring of a Public Employee(s)**

> **Motion** was made by Tempesta to enter nonpublic session pursuant to RSA 91-A:3, II(b) Hiring of public employee(s), seconded by Hutwelker. All in favor by Roll Call and the ***motion passed*.** The Board entered nonpublic session at 5:56 p.m. Present was Sylvester Karasinski, W. William Hutwelker III, and James Tempesta. Also present was Town Administrator Michael Branley.
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> The Board met with consultants to discuss assistance with Town Administrator recruitment.
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> **Motion** was made by Tempesta to come out of non-public session, seconded by Hutwelker. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 8:12 pm.

**Non-public session(s) per RSA 91-A:3, II(b) Hiring of a Public Employee(s)**

> **Motion** was made by Tempesta to enter nonpublic session pursuant to RSA 91-A:3, II(b) Hiring of public employee(s), seconded by Hutwelker. All in favor by Roll Call and the ***motion passed*.** The Board entered nonpublic session at 8:13 p.m. Present was Sylvester Karasinski, W. William Hutwelker III, and James Tempesta. Also present was Town Administrator Michael Branley.
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> **Motion** was made by Tempesta to come out of non-public session, seconded by Hutwelker. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 8:35 pm.
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> **Motion** was made by Tempesta to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board, seconded by Hutwelker. All were in favor and the ***motion passed***.

**Non-public session(s) per RSA 91-A:3 II(c) Reputation**

> **Motion** was made by Tempesta to enter nonpublic session pursuant to RSA 91-A:3, II(c) Reputation, seconded by Hutwelker. All in favor by Roll Call and the ***motion passed*.** The Board entered nonpublic session at 8:35 p.m. Present was Sylvester Karasinski, W. William Hutwelker III, and James Tempesta. Also present was Town Administrator Michael Branley.

**Motion** was made by Tempesta to come out of non-public session, seconded by Hutwelker. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 9:05 pm.

**Motion** was made by Tempesta to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board, seconded by Hutwelker. All were in favor and the ***motion passed***.

**ADJOURNMENT**

**Motion** to adjourn the meeting was made by Tempesta. The motion was seconded by Hutwelker without further discussion. All were in favor. ***Motion passed.*** Adjournment occurred at 9:05 p.m.

Respectfully Submitted,

Michael T Branley, Town Administrator

Approved on February 4, 2025